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Ontario Department of Education

# Special Departmental Grants

Public and Separate Schools

## 1936



ONTARIO

ISSUED BY AUTHORITY OF  
THE MINISTER OF EDUCATION

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# SPECIAL DEPARTMENTAL GRANTS

## FIFTH FORMS

### COUNTIES AND DISTRICTS

#### Establishment

**1.** A Board which maintains a Fifth Form in accordance with the following regulations shall be entitled to its share in the special Legislative Grant to Fifth Forms in addition to its share in the General and the other Special Legislative Grants to Public and Separate Schools:

(1) No grant shall be paid to a Fifth Form located in an urban municipality which maintains a High or a Continuation School.

(2) The subjects of study shall be those prescribed for Form V in the Course of Study for Public and Separate Schools.

(3) (a) There shall be at least an average daily attendance of two pupils who have been admitted in accordance with the provisions for admission to the High Schools.

(b) Pupils who are competent to take up the work may also be admitted to a Fifth Form on the report of the Principal, approved by the Inspector; but the attendance of such pupils shall not be counted in making up the prescribed average.

#### Staffs

**2.—**(1) The teacher shall hold at least a Provincial Second Class certificate.

(2) A teacher who was qualified for a Fifth Form under the Regulations of 1907 shall remain qualified under the same Board for the Fifth Form in which he was then teaching.

(3) Before appointing a teacher, Boards should consult the Inspector in order that all the necessary subjects of study may be adequately provided for.

#### Equipment

**3.—**(1) Special Equipment shall have been provided of the following minimum values:

Library, \$80; Scientific apparatus, \$80; Maps and Charts, \$20; Art Models and Supplies, \$20.

(2) The equipment for a Fifth Form shall be for the special needs of such Form and shall be approved from time to time by the Inspector.

(3) (a) Of the foregoing equipment, the minimum value of the Maps and Charts and the Art Models and supplies and at least 25 per cent. of the minimum value of the Library and Scientific Apparatus shall be provided before the Fifth Form may share in the Legislative Grant. Each year after the first year, at least 25 per cent. additional of the minimum value of the Library and Scientific Apparatus shall be provided until the minimum value is reached.

NOTE.—In the case of schools where Fifth Forms are being newly established, the apparatus for Physiography, Botany, Zoology, and Art need not be provided during the first year for such of these subjects as are not being taken during that year.



(b) When, however, the pupils are preparing for examinations prescribed by the Department in Art, Physiology, Botany, Zoology, or Agriculture, such equipment as is needed for the courses therein shall be provided after due notice by the Inspector concerned; unless such provision has been made satisfactory to the Inspector, candidates from the school will not be admitted to any of the Departmental examinations concerned.

(4) From year to year, Boards shall expend on equipment such further sums as may be required by the Minister, on the report of the Inspector.

NOTES 1.—At least one locked press or cabinet should be provided to contain the books and the apparatus. The chemicals should be kept in a separate press. For the safekeeping of all the equipment, the Board should hold the principal responsible; and, on a change of principal, it should investigate the condition of the equipment.

2.—The special equipment shall be entered under suitable heads in the catalogue separately from the ordinary equipment, which latter shall not be included in computing the grant for the Fifth Form. The catalogue and the invoices of new equipment shall be inspected at each visit by the Inspector concerned. The invoices shall be kept on file at the school. The various items of the equipment shall also be valued by the Inspector as often as may be rendered necessary by the condition of the said items.

3.—As the Legislative Grant is paid only upon items of equipment approved by the Inspector, Boards of Trustees should submit for his approval a list of proposed purchases.

## COUNTIES

### County and Legislative Grants

4.—(1) The yearly Legislative Grant for each Fifth Form in the Organized Counties shall be the total of the sums apportioned on the different bases set forth below in the case of each grade.

(2) Except with the consent of the Minister on the report of the Inspector, all sums received by a Board in any year from the Legislature and the County as a Fifth Form grant shall be expended on the salaries and equipment of said Form alone before the close of the calendar year next following.

(3) A financial statement shall be submitted through the Inspector concerned, by each Board to the Minister of Education, in a form to be provided by the Department, showing the receipts and expenditures on this account, with such additional particulars as the Minister may require.

(4) As a condition of the payment of the Legislative Grant, the Inspector concerned shall certify, in a form to be provided by the Department, that, to the best of his knowledge and belief, the provisions of the Regulations have been fully complied with.

### Apportionment of Legislative Grant

5. For the purpose of apportioning the Legislative Grant, Fifth Forms shall be divided into three grades, as follows:

(1) Grade A, which shall include Fifth Forms in Schools where there is a staff of at least two teachers, the Principal giving instruction to not more than the pupils of Forms Four and Five; and—

(2) Grade B, which shall include Fifth Forms in schools where there is a staff of at least two teachers, the Principal giving instructions to not more than the pupils of Forms Three, Four and Five; and—

(3) Grade C, which shall include the other Fifth Forms which have complied with the minimum requirements set forth in Regulations 1, 2, and 3 above.

6. The Legislative Grants to Fifth Forms shall be apportioned in accordance with the following scheme:

*Fixed Grants*

(1) For Grades A and B the fixed grant shall be \$20; and for Grade C, \$10.

*On the Special Equipment*

(2) For each grade the grant on the Special equipment shall be 10 per cent. on the approved value, the maximum value recognized being as follows:

Library, \$200; Scientific Apparatus, \$200; Maps, Charts and Tellurian, \$50; Art Models and supplies, \$50.

NOTE.—In the case of a Fifth Form which has been in successful operation under the present regulations, but which, owing to unavoidable causes, the Board has been unable to maintain in any one year, the percentage on the value of the equipment may be paid for that year by the Minister, on the recommendation of the Inspector concerned.

*On Salaries*

(3) (a) In the case of Grade A, the Legislative Grant on Salaries shall be apportioned on the following basis:

*For Rural Schools.*

Ten per cent. of the excess of the Principal's salary over \$300 in addition to the general and special Legislative Grants to rural Public and Separate Schools. Maximum Grant, \$30.

*For Urban Schools.*

Thirty per cent. of the excess of the Principal's salary over \$400. Maximum Grant, \$60.

*For both Urban and Rural Schools.*

Twenty-five per cent. of the excess of the Principal's salary over \$600. Maximum Grant, \$60.

(b) In the case of Grades B and C, the Legislative Grant on Salaries shall be apportioned on the following basis:

*For Rural Schools.*

Five per cent. of the excess of the Principal's salary over \$300 in addition to the general and special Legislative Grants to rural Public and Separate Schools. Maximum Grant, \$15.

*For Urban Schools.*

Twenty-five per cent. of the excess of the Principal's salary over \$400. Maximum Grant, \$50.

*For both Urban and Rural Schools.*

Twenty-five per cent. of the excess of the Principal's salary over \$600. Maximum Grant, \$30.



*On the Teacher's Certificates*

(4) (a) In addition to the Legislative Grant to rural Public and Separate Schools on the grade of the Teacher's certificate, \$25 shall be paid if the Principal holds a permanent Provincial First Class Certificate, or if he holds in addition to a permanent Provincial Second Class certificate a degree in Arts from a British University, approved by the Minister.

(b) When the Principal has taught during the preceding year with the certificate specified (a) above for less than the year but for at least a term, half of the above grant shall be paid in each case.

(c) The status and the competency of the teacher shall in each case be attested by the Inspector.

**DISTRICTS****Legislative Grants**

7. The yearly apportionment of the Legislative Grant for each Fifth Form in the Districts and in the Provisional Counties on the basis set forth above, shall be twice the total of the sums apportioned on the same basis for a Fifth Form in the Counties.

**ART**

8. On the report of an Inspector designated for the purpose by the Minister, that the supervision, accommodations, equipment, organization, teaching, and the pupils' work are satisfactory, the Legislative Grant for Art will be apportioned and paid by him as follows:

(1) (a) An annual grant of \$60 to the holder of an Art Supervisor's certificate obtained on a Departmental examination therefor, whose whole time is given to the work of supervising or teaching Art in the schools of an urban municipality, as prescribed in the Syllabus of Courses, with an additional \$60 if he holds also the diploma of A. O. C. A. from the Ontario College of Art.

(b) An annual grant of \$60.00 to the Supervisor of Art in a graded rural school or group of rural schools who holds an Art Supervisor's certificate obtained on a Departmental examination therefor, and whose whole time is given to the work of the schools in Art as prescribed in the Syllabus of Courses.

(c) An annual grant of \$40.00 to the teacher of Art in the Schools of an urban municipality with a population not exceeding 50,000 who holds a certificate in Elementary Art obtained on a Departmental examination therefor, and who has general charge of the Art work in the schools, as prescribed in the Syllabus of Courses. In no case will a grant be given to a teacher who teaches or supervises Art in fewer than four class-rooms.

(d) An annual grant of \$40.00 to the teacher of Art in a rural school of at least four rooms who holds a certificate in Elementary Art obtained on a Departmental examination therefor, and who has general charge of the Art work in the school as prescribed in the Syllabus of Courses.

(2) A Board whose Supervisor or teacher of Art has earned the special Legislative grant provided for above shall spend, before the close of the current school year at least an amount equal to this special grant in the purchase of works of Art approved by the Inspector and selected from the lists contained in Education Pamphlet No. 5, "Lists of Reproductions of Works of Art." Towards the cost of this purchase, duly certified by the Inspector, the Minister will make a special grant to the Board of \$30.00 in the cases of (1) (a) and (b) above, and of \$20.00 in the cases of (1) (c) and (d) above.

## MUSIC

### 9.

#### SPECIAL GRANTS FOR THE TEACHING OF MUSIC

Revised, September, 1936

Special Legislative Grants for the teaching of Music will be apportioned and paid to teachers and to boards, as set forth below, and where the following conditions are met:—

##### Conditions

(1) The grants for the teaching of Music shall be for the work done in Music during the preceding school year, September to June.

(2) The Inspector shall report on a form provided by the Department of Education that the supervision, accommodations, equipment, organization, teaching and pupils' proficiency in Music are satisfactory.

(3) Where the teacher or supervisor of Music devotes less than his full time to the work in Music, no grant will be paid to such teacher unless he has given an average of at least one-half hour per classroom per week to the teaching and supervision of the work in Music.

(4) In any school where the teacher or supervisor of Music teaches or supervises the subject of Music he must have general charge of the work in the subject throughout the school, i.e., teach or supervise the work done in Music from Form I, senior grade, to Form IV, senior grade.

(5) No special grant for the teaching of Music will be paid to any board unless the teacher or supervisor of the subject in the school or schools has earned the grant.

##### Grants to Teachers

(a) An annual grant of \$80.00 will be paid to the holder of a Music Supervisor's certificate obtained on a Departmental examination therefor whose whole time is given to the work of supervising or teaching Music in the schools of an urban municipality of not less than 1,000 population.

(b) An annual grant of \$80.00 will be paid to the holder of a Music Supervisor's certificate obtained on a Departmental examination therefor, who gives not less than twelve hours per week to the work of supervising or teaching Music in an urban municipality of less than 1,000 population, a graded rural school or a group of rural schools as prescribed in the Course of Study.

(c) An annual grant of \$40.00 will be paid to the teacher of Music in a school or schools of an urban municipality with a population not exceeding 50,000, nor less than 1,000, who holds a certificate in Elementary Vocal Music obtained on a Departmental examination therefor, and who has general charge of the Music work in each school where he teaches, the number of classrooms involved to be not fewer than four.

(d) An annual grant of \$40.00 will be paid to the teacher of Music who has general charge of the work in Music in an urban municipality of less than 1,000 population or a graded rural school, or group of rural schools, amounting in any case to three or more classrooms, and who holds a certificate in Elementary Vocal Music obtained on a Departmental examination therefor, as prescribed in the Courses of Study.

##### Grants to Boards

(a) In the case of cities of 50,000 population or more, a grant of \$40.00 will be paid to the board for each holder of a Music Supervisor's certificate employed by the Board giving full time to the work in Music, provided the Board has spent for equipment at least double the amount of the grant being applied for.



(b) In cases of urban centres with less than 50,000 and not less than 1,000 population, a grant of one-half the cost of Music equipment will be paid to the board, subject to the following conditions,—for each holder of a Music Supervisor's certificate employed by the Board giving not less than 12 hours per week to the work in Music, maximum grant \$40.00; for each teacher of Music holding an Elementary certificate, and giving less than full time in at least four classrooms, maximum grant \$20.00.

(c) In the case of urban municipalities of less than 1,000 population and rural schools, a grant equal to one-half of the amount expended by the board for equipment and for the salary of the Music teacher will be paid, the minimum grant to any board being \$20.00 and the maximum grant \$80.00.

## MANUAL TRAINING AND HOUSEHOLD SCIENCE

### Legislative Grants—General

**10.**—(1) A Board which complies with the Regulations governing Manual Training or Household Science in respect of the accommodations, equipment, qualifications of staff, courses of study, and instruction shall be entitled to grants as follows, on each centre established:

(a) Annual Grants.

(i) A general grant according to the following plan:—

Grade I.....	\$200.00
Grade II.....	\$150.00
Grade III.....	\$100.00
Grade IV.....	\$ 50.00

NOTE.—The grading of each centre shall be dependent upon the following:

- (1) The satisfactory completion of the introductory course in constructive work included in the curriculum for Grades I to VI;
- (2) The accommodation, equipment and supplies provided for the work;
- (3) The qualifications of the staff;
- (4) The character of the instruction;
- (5) The general organization and management.

(ii) Ten per cent. (10%) of the annual expenditure for teachers' salaries over \$600.00 to a maximum grant of \$200.00.

(b) Equipment Grant.

Seventy-five per cent. (75%) of the expenditure on approved equipment and furniture for Manual Training or Household Science. The total grant for each not to exceed \$750.00.

NOTES:—

- (1) The grant on equipment and furniture is intended to assist Boards with the initial cost of establishing centres for the teaching of these special subjects. The necessary equipment and furniture should be secured as soon as possible after the centre is opened. No grant will be paid on equipment or furniture after the expiration of four years from the date of opening;



- (2) All expenditures for equipment and furniture upon which it is intended to apply for a grant must be approved by the Minister before purchase. Duplicate lists showing exact quantities and itemized prices should accompany the application for approval.

(2) (a) No grant will be paid for Manual Training unless at least provision has been made for woodworking, or metal working, and the associated drawing, or for Household Science unless at least provision has been made for sewing, cookery, and house management.

(b) Grades V and VI may be admitted to the Manual Training or Household Science centre, but grant shall not be paid on Grade IV or below;

(c) When the provision for the above courses is less than the time of one full-time teacher in each subject, the grants under (1) (a) will be proportionately decreased.

(3) When an equipment for Manual Training or Household Science on which a Legislative Grant has been paid remains unused for two years, the Minister may direct the transfer of a part of the equipment equal in value to the grant to other centres in the Province.

(4) The costs of equipment and supplies, etc., for the previous calendar year shall be reported to the Departmental Inspector of Manual Training or Household Science on the occasion of the annual inspection of the centre. It shall be the responsibility of the Secretary of the Board that this information be available.

**11.**—(1) The Board of a rural or urban school which is unable to comply with the provisions of the previous section (10), but which provides for the pupils of Grades V, VI, VII, and VIII instruction in Manual Training or Household Science shall be entitled to grants as set out in (3) below when the following conditions have been satisfactorily met:—

(a) The accommodations and equipment, the course of study, the character of the instruction, shall be approved by the local school inspector;

(b) The timetable of the school shall show the amount of time allotted to the work. The minimum amount for each class taught separately shall be one hour per week during the year;

(c) The constructive work prescribed in the curriculum for Grades I to VI shall be satisfactorily taught;

(d) Sewing lessons may be combined with lessons in cooking, but no grant will be paid for the teaching of sewing alone. Lessons in cookery must be given in order to qualify for the Household Science grant.

(2) A combined report covering the school year shall be submitted by the teacher and the Board on a special form provided by the Department and shall be transmitted to the Department through the local Public or Separate School Inspector on or before July 15th.

(3) On the recommendation of the Public or Separate School Inspector, subject to the approval of the Departmental Inspector of Manual Training and Household Science, grants will be paid out of the money appropriated by the Legislature for this work according to the following schedules:—

*A—Ungraded Schools (schools with one teacher):*

(i) When the teacher holds at least a Second-class certificate and at least the Elementary certificate in Manual Training or Household Science.

To the Board—(a) an annual grant of ten per cent. (10%) of the teacher's salary in excess of \$500.00, to a maximum grant of \$100.00;

(b) an initial equipment grant of seventy-five per cent. (75%) of the expenditure made during the first two years on approved expenditures for equipment to a maximum expenditure of \$80.00. (Maximum grant under this clause \$60.00).

To the Teacher—an annual grant of \$50.00.

(ii) When the teacher holds at least a Second-class certificate and has satisfactorily completed the work of one summer course in Manual Training or Household Science, provided by the Department, *and undertakes to complete Part II the following year,*

To the Board—(a) an annual grant of one-half of ten per cent. (10%) of the teacher's salary in excess of \$500.00, to a maximum grant of \$50.00;

(b) An initial equipment grant of seventy-five per cent. (75%) of the expenditure made during the first two years on approved expenditures for equipment to a maximum expenditure of \$80.00. (Maximum grant under this clause \$60.00).

To the Teacher—an annual grant of \$15.00.

(iii) When the teacher holds at least a Second-class certificate, but is not specially certificated in Manual Training or Household Science.

To the Board—(a) an annual grant to reimburse the Board for the annual expenditure for supplies in Manual Training and Household Science, but the refund shall not exceed one-half of ten per cent. (10%) of the teacher's salary in excess of \$500.00, to a maximum grant of \$20.00;

(b) an initial equipment grant of seventy-five per cent. (75%) of the expenditure made during the first year on approved expenditures for equipment, to a maximum expenditure of \$40.00. (Maximum grant under this clause \$30.00).

*B—Graded Schools (schools with more than one teacher):*

(i) When the teacher holds at least a Second-class certificate and at least the Elementary certificate in Manual Training or Household Science,

To the Board—(a) an annual grant of ten per cent. (10%) of the teacher's salary in excess of \$500.00 for the first class in Manual Training or Household Science and an additional two per cent. (2%) of the same excess for each additional class in Manual Training or Household Science, to a maximum grant of \$250.00;

(b) an initial equipment grant of seventy-five per cent. (75%) of the expenditure made during the first two years on approved expenditures for equipment, to a maximum expenditure of \$80.00 for the first class and \$40.00 for each additional class in Manual Training or Household Science. (Maximum grant under this clause is \$60.00 for the first class and \$30.00 for each additional class).

To the Teacher—an annual grant of \$50.00.

(ii) When the teacher hold at least a Second-class certificate and has satisfactorily completed the work of one summer course in Manual Training or Household Science, provided by the Department, *and undertakes to complete Part II the following year.*

To the Board—(a) an annual grant of one-half of ten per cent. (10%) of the teacher's salary in excess of \$500.00 for the first class in Manual Training or Household Science and an additional one-half of two per cent. (2%) of the same excess for each additional class in Manual Training or Household Science, to a maximum grant of \$125.00;



(b) an initial equipment grant of seventy-five per cent. (75%) of the expenditure made during the first two years on approved expenditures for equipment, to a maximum expenditure of \$80.00 for the first class and \$40.00 for each additional class in Manual Training or Household Science. (Maximum grant under this clause is \$60.00 for the first class and \$30.00 for each additional class).

To the Teacher—an annual grant of \$15.00.

(iii) When the teacher holds at least a Second-class certificate, but is not specially certificated in Manual Training or Household Science,

To the Board—(a) an annual grant to reimburse the Board for the annual expenditure for supplies in Manual Training or Household Science, but the refund shall not exceed one-half of ten per cent. (10%) of the teacher's salary in excess of \$500.00 for the first class plus one-half of two per cent. (2%) of the same excess for each additional class in Manual Training and Household Science, to a maximum expenditure of \$20.00 for the first class plus \$10.00 for each additional class, to a maximum grant of \$60.00;

(b) An initial equipment grant of seventy-five per cent. (75%) of the expenditures during the first year on approved expenditures for equipment up to a maximum expenditure of \$40.00 for the first class and \$20.00 for each additional class in Manual Training or Household Science. (Maximum grant under this clause is \$30.00 for the first class and \$15.00 for each additional class).

#### NOTES:—

1. When more than one teacher in the school is teaching Manual Training or Household Science, the ten per cent. (10%) grant on salary shall be calculated on the lowest of the salaries paid to the teachers of Manual Training or Household Science. The two per cent. (2%) for each additional class shall be taken on the salaries of the teachers concerned;

2. Only one teacher grant in Manual Training or Household Science shall be payable in any one school. It shall be divided among the teachers concerned in proportion to the special classes taught;

3. When the assessment of the school section is in excess of \$2,000,000.00 the annual grant to the Board shall be reduced as follows:—

(a) When the assessment is in excess of \$2,000,000.00 but less than \$3,000,000.00 the annual grant shall be reduced by twenty-five per cent. (25%).

(b) When the assessment is in excess of \$3,000,000.00, the annual grant shall be reduced by fifty per cent. (50%);

4. When a school taking up Household Science provides at least one hot dish daily for the pupils staying to lunch from November 1st to March 31st, the above grant to the teacher of Household Science will be increased \$10.00.

Only one hot lunch grant will be paid in any one school. In order to earn the grant, the subject of Household Science must be taught at least one hour per week. No grant will be paid for serving the hot lunch alone.

## AGRICULTURE

**12.**—(1) (a) A Board that provides and maintains satisfactorily to the Minister throughout the year a course of instruction in Nature Study and Agriculture shall be entitled to special grants as given in the Schedules below, i.e., (1) a fixed grant for maintaining instruction in Agriculture. (2) a refund of expenditure made for the purposes outlined in Section 13.

NOTE.—When changes of teachers occur in ungraded schools, Boards must engage a teacher holding a certificate in Agriculture in order to insure continuance of the fixed grant.

(b) To the *certificated* teacher whose work is reported as satisfactory by the Public or Separate School Inspector, the Minister will pay, in addition to the salary paid by the Board, an additional grant as specified below.

(2) (a) Schools intending to undertake the work for the first time, at the beginning of the school year, and thus qualify for the annual grants, must notify the Public or Separate School Inspector within two weeks after commencement of the work. The work may be begun in September or January. The Inspector shall include in the annual report for each school, a statement of the date on which the work was begun.

(b) The *certificated* teacher shall inspect the pupils' home gardens at least once each half year, and in the case of each pupil shall prepare a report to be submitted to the Inspector at his half-yearly visits.

(3) The time allotted to the work on the time-table of the school shall be definitely stated, shall amount to at least one hour a week during the year, and shall be satisfactory to the Inspector. Additional provision for practical work may be made before or after the regular school hours or on Saturdays.

(4) (a) The teachers shall keep a record as indicated on the special form provided by the Department, of the work carried on in the garden and the instruction given in the school. These records shall be inspected by the Public or Separate School Inspector on his visits to the school, and shall be forwarded by the teacher as a report to the Minister through the aforesaid Inspector. No grants will be paid to either Boards or certificated teachers unless this report is sent in.

(b) The pupils shall keep records systematically in special agricultural note books or garden journals of the instruction given and the practical work carried on in their school and home gardens. These records shall be submitted for the approval of the Inspector.

(5) The accounts for the work in Agriculture shall be kept separately from the general school expenditure, and a financial statement shall be submitted, on the special form provided by the Department, by the Secretary to the Minister through the Public or Separate School Inspector at the end of the school year in June. The totals of the receipts and expenditures shall, however, also be included in the General Financial Statement of the Board to the Department of Education. No grants will be paid to a school until these reports are received.

(6) These grants shall be apportioned for the school year and reports shall be required from both teachers and Boards at the close of the term in June. These reports endorsed by the teacher are to be transmitted to the Department of Education through the local Inspector on or before July 10th.

(7) (a) The grants payable to Boards and certificated teachers of ungraded schools (schools with one teacher) and graded schools (schools with more than one teacher), with the main requirements for earning these grants, are set forth in the following schedule and regulations:



# 1. SCHEDULE OF GRANTS FOR RURAL AND URBAN UNGRADED SCHOOLS

## Forms III and IV.

Requirements	Where the teacher holds a first class or second class certificate but is not certificated in Agriculture.	*Where the teacher holds an Elementary certificate in Agriculture.			
	To the Board	To Trustees	To Teacher†		
			For full year	For fall term	For winter and spring terms
<b>A. FIRST PLAN</b>					
<b>Instruction</b> Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	Fixed grant \$4.00	Fixed grant \$6.00			
<b>Home Gardens</b> Home gardens or projects by pupils of Forms III and IV supervised by the teacher.	Not exceeding \$15.00	Not exceeding \$25.00	\$30.00	\$12.00	\$18.00
<b>School Grounds</b> Well kept grass and flower plots, borders, etc., at school for beautifying grounds and for instructional purposes.					
<b>B. SECOND PLAN</b>					
<b>Instruction</b> Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	Fixed grant \$6.00	Fixed grant \$8.00			
<b>School Gardens</b> (1) A pupil's school farm or school garden at or near the school, having at least six square rods for experimental and observation plots of vegetables or farm crops and contributing to the school fair. (2) For other pupils of Forms III and IV not represented in the work on the six square rods, either additional plots in the school garden, or gardens or projects at home, supervised by the teacher.	Not exceeding \$20.00	Not exceeding \$35.00	\$40.00	\$16.00	\$24.00
<b>School Grounds</b> Well-kept grass and flower plots, borders, etc., for beautifying grounds and for instructional purposes.					

\*This includes teachers who have taken Part I of the course by attendance at a Summer Session and who complete the course by taking Part II at the following Summer Session.

†(1) On the recommendation of the local Inspector, approved by the Departmental Inspector, the grants to Boards and teachers in the districts and the poorer parts of the counties may, in each case, be one-half greater than those provided in the above schedule.

(2) When the teacher holds an Intermediate certificate in Agriculture, the grant, in addition to his salary, shall be one-quarter more than that specified in the above schedule for the holder of an Elementary certificate. This clause applies also to graded schools.

(3) When Form V is taken as a separate class in an ungraded school, but the Regulations for Lower School Courses cannot be met, the Minister will pay to the Board and to the certificated teacher, an amount not exceeding one-half the amount payable for Forms III and IV, on the report and recommendation of the local Inspector approved by the Departmental Inspector of Agriculture.

## II. SCHEDULE OF GRANTS FOR RURAL AND URBAN GRADED SCHOOLS

### Forms III and IV.

Requirements	*Where the teacher is certificated in Agriculture.			
	To the Board	To the Teacher		
		For full year	For fall term	For winter and spring terms
<b>A. FIRST PLAN</b>				
<b>Instruction</b>				
Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	\$25.00 for each class taken separately not exceeding \$100.00 for each School.	\$25.00	\$10.00	\$15.00
<b>Home Gardens</b>				
Home gardens or home projects supervised by the teacher.				
<b>B. SECOND PLAN</b>				
<b>Instruction</b>				
Instruction throughout the whole year, to be completed satisfactorily, with requirements regarding pupils' records, teacher's report, trustees' statement, etc., fulfilled.	Fixed grant \$6.00			
	\$25.00 for each class taken separately not exceeding \$150.00 for each School.	\$40.00	\$16.00	\$24.00
<b>School Gardens</b>				
A pupil's school garden at or in conjunction with the School, having at least six square rods for experimental and observation plots of vegetables or farm crops for each class.				

\*This includes teachers who have taken Part I of the course by attendance at a Summer Session and who complete the course by taking Part II at the following Summer Session.

### FORM V

When a Board maintains the course prescribed for the Fifth Form, the Minister will pay, on the same conditions, the same grants as are payable for Lower School courses in agriculture and horticulture in the High and Continuation Schools. For particulars, see the Regulations of these Schools.

When, however, Form V is taken as a separate class in graded schools, but the Regulations for Lower School courses in High and Continuation Schools cannot be met, the Minister will pay a grant to the Board and teacher for work in Form V on the same basis as that for Form III and Form IV, on the report and recommendation of the local Inspector, approved by the Departmental Inspector of Elementary Agriculture.

(b) Where in a graded school the work is taken in more than one class, the grants for teaching shall be as follows: A. First plan. 2 classes \$46; 3 classes \$66; 4 classes \$84; 5 or more classes \$100.00. B. Second plan. 2 classes \$70; 3 classes \$90; 4 classes \$100; 5 or more classes \$115.00.

(c) When more than one teacher teaches the work in a graded school, the above amounts will be divided among such teachers on the basis of the number of classes taught by each. A consolidated school shall be regarded as a rural graded or ungraded school, in the apportionment of grants to the Board and teachers for the teaching of Agriculture.

(d) When the work is commenced under a teacher without a certificate in Agriculture and during the year comes under the charge of a teacher with a certificate, the grant payable to the Board for that year will be that one to which it was entitled at the time the work was commenced.



(e) When an equipment on which the Departmental grant has been paid to its full value remains unused for two years, the Minister may direct the transfer of said equipment to one of the other schools in the Province.

**13.**—The expenditures for which grants may be claimed are as follows: the purchase of agricultural or horticultural books and charts (not nature study charts) or for subscriptions to agricultural or horticultural journals for the school library; the purchase of equipment for instruction in the class room such as, a Babcock milk tester, magnifying glasses, apparatus for simple soil studies and other topics given in the course of studies; for rental of additional land for gardens; for preparing, manuring, or fencing of the garden; for over-seeing and caring for the garden through the summer holidays, for the improvement of the school grounds by the planting of trees, shrubs or perennials; for buying tools for use in the garden or in making simple appliances needed in the class room or garden work; for the provision of seeds, bulbs, labels, garden hose, window boxes, hot beds, cold frames, grass clippers, lawn mower, etc., for use at the school; for purchase of seeds for home gardens and for materials in preparing exhibits and for other expenses connected with the School Fair, exclusive of transportation.

## NIGHT SCHOOLS

**14.**—(1) The Legislative Grant to Boards that maintain Night Schools in accordance with the provisions of Regulation 11, page 13, of the General Regulations of the Public and Separate Schools, will be apportioned and paid by the Minister on the total salaries of the staffs as follows:

In cities with populations of 150,000 and over, one-sixth; in other cities, one-third; in towns, one-half; and in villages and rural school sections, two-thirds.

(2) Where two or more rural school boards unite for the purpose of carrying on a night school, the Legislative Grant shall be three-fourths of the total salaries of the staffs engaged. Such night school shall be conducted in the school buildings of one or other of the contracting boards, upon such days of the week in each as the contracting boards may decide.

## AUXILIARY CLASSES

**15.** The Legislative Grant for Auxiliary Classes will be apportioned annually, as follows, for the preceding school year, on the report of the Inspector of Auxiliary Classes, to each School Board or other educational authority responsible for the maintenance of the class, that complies with the Regulations:

(1) An Auxiliary Class which is not a training class.

(a) A grant of \$100.00 on school-room accommodation for each class.

(b) Fifty per cent. of the excess of each Auxiliary Class Teacher's salary over the usual annual salary paid by the Board to the teachers of corresponding grades of the Public or Separate Schools. Maximum grant, \$75.00 or fifty per cent. of the annual salary paid an approved teacher of an oral class, maximum grant \$750.00 per teacher.

(c) Twenty per cent. of the value of the approved special equipment for the class or classes. Maximum grant, \$100.00. In no case shall the total grants for equipment exceed the cost of same.

(d) A maximum grant of \$100.00 for approved training in Gardening, Farming, Household Work, Industrial Work, given to adolescent pupils in any Training or Promotion Class by a competent instructor.

(e) Fifty per cent. of the cost of transportation of pupils in an Orthopedic Class. Maximum grant, \$40.00 per pupil.

(f) In cities, towns, villages and rural areas of less than 10,000 population 50 per cent. of the remuneration paid by the Board to a qualified teacher who shall give not less than 100 hours' instruction in not fewer than 50 visits during the school year to a child who is eligible but unable to attend school because of a crippled condition certified to by the Director, Division of Child Hygiene and approved by the Inspector of Auxiliary Classes. Maximum grant per child, \$50.00.

(2) An Auxiliary Training Class.

(a) In cities of more than 100,000 population, grants as in subsection (1) above.

(b) In cities of 100,000 or less, or in towns, grants as in subsection (1) above, with the exception that the maximum grant on school-room accommodation shall be \$150.00.

(c) In a partial class where the enrolment is from 4 to 7 inclusive, the grants shall be one-third as in (2) (b); where the enrolment is from 8 to 12 inclusive, the grant shall be two-thirds of those specified in Section (2) (b).

(d) In a Training Class composed of both urban and rural school children, the grant shall be adjusted on the basis set forth in (a), (b) and (c) of this subsection, having regard to the number of rural school and urban school children constituting the said class.

(e) In a double Training Class where one teacher holds an Assistant Auxiliary Class teacher's certificate one and one-half times the grants specified in (a), (b) or (d) of this subsection.

(f) In a rural school class a grant of \$10.00 towards the purchase of special approved equipment and material.

(3) In no case shall special grants be paid on accommodation or equipment from two sources.

## CONSOLIDATED SCHOOLS

**16.**—(1) Out of the sums apportioned annually by the Legislature for Consolidated Schools the following grants shall be paid to Boards of said schools complying with the Regulations of the Department of Education:

(a) *A building grant* to be paid on the basis set forth below:

Class I. When the cost of the building and site is less than 10 per cent. of the total equalized assessment of the Consolidated School district, 40 per cent. of cost of building and site up to a maximum grant of \$20,000.

Class II. When the cost of building and site is at least 10 per cent., but less than 20 per cent. of the total equalized assessment of the Consolidated School district, 45 per cent. of the cost of building and site up to a maximum grant of \$22,500.



Class III. When the cost of the building and site is 20 per cent. or more of the total equalized assessment of the Consolidated School district, 50 per cent. of the cost of building and site to a maximum grant of \$25,000.

NOTES: (1) All building contracts must be submitted for the approval of the Minister.

(2) A proportion of the grants under (1) (a), the amount to be determined by the Minister, may be paid during the progress of the construction of the building upon progress certificates furnished the Minister and approved by him.

(b) *Grants on Transportation of Pupils.*

(i) Class I. When the contract cost of transportation is less than 5 mills on the equalized assessment of the Consolidated School district, 30 per cent. of contract cost.

Class II. When the contract cost of transportation is at least 5 mills but less than 10 mills on the equalized assessment of the Consolidated School district, 37½ per cent. of contract cost.

Class III. When the contract cost of transportation is 10 mills or over on the equalized assessment of the Consolidated School district, 45 per cent. of contract cost.

(ii) In the Districts and unorganized Counties, the grants shall be 60 per cent. of the contract cost of transportation.

(c) *An annual fixed grant* on salaries of \$100.00 for each full-time teacher in a Consolidated School whose annual salary is at least \$600.00.

(d) *An equipment grant* for providing the special equipment for Consolidated Schools prescribed under Sections 15 and 16 of the Regulations for Consolidated Schools, apportioned and paid by the Minister as follows: For the first year, 40 per cent. of the value of such equipment to a maximum grant of \$400.00 and, for each of the three years following, 20 per cent. to a total maximum grant of \$200.00 for each year.

(e) *Initial equipment grants* of (i) 25 per cent. of the value of the approved equipment not included in (d) above such grant not to exceed a maximum of \$200; and (ii) 25 per cent. of the cost of the conveyances purchased by the Board for the transportation of the pupils, such grant not to exceed a maximum of \$1,000.

(2) Out of the sums appropriated by the Legislature for Public Schools, the Boards of Consolidated Schools that comply with the regulations of the Department of Education shall be paid annually all the grants specified in Instructions to School Inspectors, No. 12, and in the Regulations governing Public and Separate Schools, on the same basis and conditions as set forth for rural Public Schools.

(3) The Boards of Consolidated Schools shall share, on the same basis and conditions as set forth for rural Public and Separate Schools, in the apportionment of the Special Legislative grant voted for the purpose of encouraging rural school trustees to pay adequate salaries to their respective teachers.

(4) Where a Continuation School is established in connection with a Consolidated School, such Continuation School shall be entitled to Legislative and County grants apportioned on the basis and paid on the same conditions as provided for in the Act and Regulations governing Continuation Schools.

## MEDICAL AND DENTAL INSPECTION

**17.** All grants to School Boards, provided under the Regulations for Medical and Dental Inspection, for services therein mentioned, shall be apportioned and allotted by the Department of Education, upon the recommendation of the Department of Health for the Province.

### GRANTS FROM THE DEPARTMENT OF EDUCATION

**18.**—(1) An annual grant of \$10.00 per class-room to every rural School Board, where the Trustees have undertaken the engagement of a School Nurse who devotes her whole time to this work, either acting in conjunction with a number of other rural Boards or with the Board of the town or village adjoining.

(2) An annual grant of \$10.00 per class-room in a town or village, when the School Board of such town or village has entered into an agreement with a number of rural School Boards for the purpose of employing a School Nurse, who shall devote her whole time to the work.

(3) An annual grant of \$5.00 per class-room in a town or village where the School Nurse who devotes her whole time to the work has been appointed under the regulations of this Department.

(4) An annual grant of \$3.00 per class-room in a city of less than 200,000 population where a system of School Medical Inspection, approved by the Minister, is carried on.

### GRANTS FROM THE DEPARTMENT OF HEALTH

**19.**—(1) Every local Board of Health which inaugurates and carries on Medical and Dental Inspection of Schools, and employs at least one Public Health Nurse in such work, shall be entitled to receive an annual grant from the Department of Health of \$500.00 towards the salary of such Nurse.

(2) In every municipality with a population of less than 200,000, an additional annual grant of \$100.00 shall be paid towards the salary of each additional Public Health Nurse so employed.

(3) In every municipality with a population of 200,000 and upwards, an additional grant of \$25.00 shall be paid towards the salary of each additional Public Health Nurse so employed.

## Kindergartens

**20.** Special grants to Kindergartens and Kindergarten-Primary Classes are distributed on the basis of the teachers' certificates in accordance with the following Regulations:—

(1) If the teacher teaches each day throughout the school year half a day in a Kindergarten or Kindergarten-Primary Class, the grant for her certificate shall be that apportioned below; and—

(2) If the teacher teaches also the other half day in a Kindergarten or Kindergarten-Primary Class, the grant for her certificate shall be twice that apportioned below.



## IN CITIES WITH A POPULATION OF 150,000 OR OVER

Kindergarten Director's or Permanent Kindergarten-Primary Certificate .....	\$10.00
Interim Kindergarten-Primary Certificate.....	8.00
Assistant Kindergarten Certificate.....	6.00

## IN OTHER CITIES

Kindergarten Director's or Permanent Kindergarten-Primary Certificate.....	\$15.00
Interim Kindergarten-Primary Certificate.....	12.00
Assistant Kindergarten Certificate .....	9.00

## IN TOWNS

Kindergarten Director's or Permanent Kindergarten-Primary Certificate.....	\$20.00
Interim Kindergarten-Primary Certificate.....	16.00
Assistant Kindergarten Certificate.....	12.00

## IN VILLAGES AND RURAL SCHOOL SECTIONS

Kindergarten Director's or Permanent Kindergarten-Primary Certificate.....	\$30.00
Interim Kindergarten-Primary Certificate.....	24.00
Assistant Kindergarten Certificate.....	18.00

## CONTINGENCY OF GRANTS BY ONTARIO DEPARTMENT OF EDUCATION

**21.** If in any year the amount voted by the Legislature of Ontario for any of the services recognized in Regulations 1-20 above is insufficient to pay the grants in full, the Minister may make a *pro rata* reduction in the case of such grants.

